

# Webinar Series

## 2018

AAPM's 2018 webinar series offers 20 one-hour online seminars, which you can watch from the comfort of your home or office, through your computer or tablet.

The 2018 Webinar Series has been designed with sessions for the Practice Manager and the Practice Team.

Can't watch the live webinar? Not a problem.

Everyone registered will receive a link to the recorded webinar approx. 1 week after airing, to watch at a time convenient to you and your team. A great way to use this resource as a training tool.

**Time: 1pm - 2pm (AEST/AEDT)**

Each webinar will attract 5 CPD Points for AAPM members (registered participants only).

**Register Now! [www.aapm.org.au](http://www.aapm.org.au)**

Registration Fees & Packages	Members	Non Members
Executive Package (20):	\$480	\$960
Premium Package (10):	\$240	\$480
Standard Package (5):	\$120	\$240
Single Session:	\$40	\$80

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### For the Practice Manager

Time: 1pm - 2pm AEST/AEDT

8 February	Managing Emails
8 March	Motivating my Team for the Year Ahead
5 April	Training Staff: it's our job but does it work?
10 May	Specialists and Referrers Working Together
7 June	Managing your Directors/Principals
5 July	HPSS and Nurses Award
9 August	Driving Big New Projects with Success
6 September	What is a Great Website?
4 October	Using Personalities to Create Leaders
22 November	Excel Tips



### For the Team



22 February	Cultural Integration in your Workplace
22 March	My Health Record for all Australians - opt out
19 April	NDIS - what it means to private practice
24 May	Your Privacy Policy - where is it?
21 June	Developing a Healthy Personality
19 July	Medicare
23 August	Social Media Rules for Healthcare
20 September	Workplace Health and Safety Compliance
25 October	Recalls and Reminders
8 November	Speeding up your Practice

*AAPM reserves the right to change the program without notice. Correct as at 9/5/18.*