



AVANT AAPM SCHOLARSHIP PROGRAM 2017

The purpose of the AAPM / AVANT Scholarships is to foster and promote continuing training and professional development to AAPM members.

There are five scholarships available. Each scholarship pays up to the value of \$4,000 for enrolment in one of the following UNE Partnerships courses:

- **Certificate IV in Business for Health Practice Managers**
- **Certificate IV in Leadership and Management for Health Practice Managers**
- **Diploma of Professional Practice Leadership**
- **Advanced Diploma of Leadership and Management**

These courses have been developed in conjunction with industry professionals, and are aimed at Practice Principals, Managers and administration staff. They offer all students an accelerated career path within the Practice environment, fast tracking you or your staff's progress through administrative and managerial roles.

For an overview and skill outcomes for each of these courses, please visit:

<http://www.practicemanagement.edu.au/health-practices.html>

These courses are completed via distance education only.

If there are insufficient numbers or quality of applications for the Scholarships, AAPM/Avant reserve the right to vary the number of Scholarship recipients.

Eligibility

In order to be considered as a candidate for these Scholarships, applicants must meet the following minimum criteria:

1. Must be a Full Member of AAPM. Non-members can apply for membership prior to applying for a scholarship
2. Employed in a medical practice as a Practice Manager, or currently working towards this role
3. Completed a minimum of Year 12 or have a minimum of 3 years' experience working in a practice
4. Meet any other entry criteria for the Advanced Diploma/Diploma/Certificate required by UNE Partnerships for admission into the relevant courses.
5. Previous Avant AAPM Scholarship Program recipients and directors, management and employees of AAPM/Avant and their associated entities and committees, and their immediate families are ineligible to apply.

Application Period

Applications open at 9am (AEST) on Monday 7th August and close at 5pm (AEST) on Saturday 30th September. Applications received after the application period has closed will not be considered.

How to apply

To apply for an AAPM/Avant Scholarship, you must complete the application form and submit it during the application period, along with a reference from your employer and/or other relevant organisation's CEO.

Notification of Scholarships

Avant AAPM Scholarship recipients will be notified by phone, mid October 2017.

All applicants will be notified of the outcome of their applications by email by the end of October 2017. Unfortunately, beyond notification of outcome, we cannot provide feedback on individual applications.

Conditions for successful recipients

Successful applicants undertake to:

1. Complete the course of study within three years of the granting of the scholarship
2. Maintain a role as Practice Manager or similar for the duration of the scholarship period or will forfeit the benefits of the scholarship. Any recipient who fails to complete their approved course of study during the allocated timeframe, or who does not maintain a role as Practice Manager, will be required to pay AAPM back in full, all monies paid on their behalf.
3. Maintain their membership of AAPM for the duration of the scholarship period or will forfeit the benefits of the scholarship. Any recipient who fails to maintain their membership of AAPM, will be required to pay back in full, all monies paid on their behalf.
4. Consent to provide ongoing information for publication on the Avant and AAPM web pages, and other publications as appropriate

Payment of AAPM/Avant Scholarships

Payments for selected courses will be made by AAPM directly to UNE Partnerships.

Additional Terms and Conditions

1. The selection committee will comprise of five members - three members of the AAPM Fellowship Taskforce and two Avant Representatives. AAPM / AVANT reserve the right to change the make-up of this committee should a member of the Selection Committee feel a conflict of interest exists.
2. If there are insufficient numbers or quality of a particular scholarship category, research area, or type, AAPM/Avant reserve the right to vary the number, type and categories of scholarship recipients.
3. AAPM/Avant will not include incomplete applications in the review process. Applications will only be accepted when all supporting documentation is complete and attached.
4. AAPM/Avant reserve the right to:
 - a. Award the Scholarships in their absolute discretion.
 - b. Reduce the number of AAPM/Avant Scholarships which may be awarded, or to determine that no AAPM/Avant Scholarships will be awarded.
5. You are required to repay your Scholarship to AAPM in full within four (4) weeks if:
 - a. the payment is made to you in error or you have been overpaid,
 - b. you do not meet the conditions of the Scholarship or,
 - c. are ineligible for the Scholarship or,
 - d. have been made a Scholarship offer in error or,
 - e. you cause reputational harm to AAPM/Avant of any form or,
 - f. you, at any time, breach any of the Terms and Conditions of the Scholarship as stated herein or otherwise advised by AAPM/Avant.
6. Applications remain the property of AAPM/Avant. Details from applications may be collected and used for the purposes of conducting the AAPM/Avant Scholarships Program (which may include disclosure to third parties for assessment and verification purposes) and, in the case of AAPM/Avant Scholarship recipients, for the purposes of promotion of the AAPM/Avant Scholarship Program and similar AAPM or Avant programs in subsequent years. By submitting an application, applicants consent to the use of their information as described. Applicants may access, change, and/or update their personal information by contacting AAPM. Applicants may obtain a copy of AAPM's privacy policy from <http://www.aapm.org.au/Privacy> and Avant's privacy policy from <http://www.avant.org>.
7. **Promotion and media:** Scholarship recipients agree, at AAPM/Avant's request, to participate in any and all promotional activity (such as publicity and photography), and consent to AAPM and Avant using their name, likeness, image and/or voice (including photograph, film and/ or recording of the same) in any media for an unlimited period without remuneration for the purpose of promoting the AAPM/Avant Scholarship Program now or in the future and for promoting any products and services issued and/or supplied by AAPM or Avant and its related bodies corporate.